

[Your Name]  
[Your Position]  
[Your Organization]  
[Organization Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Notification of Tuberculosis (TB) Test Results

We hope this message finds you well. This letter is to inform you about the results of your recent Tuberculosis (TB) test conducted on [Test Date].

**\*\*Test Results:\*\***

- [Positive/Negative]  
- Additional notes: [Any relevant information regarding the result]

**\*\*Next Steps:\*\***

1. If your result is positive, please contact our office at [Phone Number] to schedule a follow-up appointment.
2. If your result is negative, we recommend [any necessary follow-up actions or tests].

Your health and safety are our top priority. Should you have any questions or require further assistance, please do not hesitate to reach out to us.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Name]  
[Your Position]  
[Your Organization]