```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I was heartbroken to hear about your loss. Please accept my deepest
condolences during this incredibly difficult time.
[Insert a personal memory or detail about the deceased, if applicable.]
I can only imagine the pain you are feeling right now. Please know that
you are in my thoughts, and I am here for you. If there is anything I can
do to support you or if you just need someone to talk to, please don't
hesitate to reach out.
Wishing you peace and comfort in the days ahead.
With heartfelt sympathy,
[Your Name]
___
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I am so sorry to hear about your recent loss. My heart goes out to you
and your family during this trying time.
[Include a positive attribute or quality of the deceased that will be
remembered.]
May you find strength in the love that surrounds you, and may the
memories of [deceased's name] bring you comfort. Please remember that you
are not alone, and I am just a phone call away if you need anything at
all.
With love and sympathy,
[Your Name]
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