

[School Letterhead]

[Date]

Dear Parents/Guardians,

Subject: Exciting Extracurricular Activities Opportunities

I hope this message finds you well. As we strive to provide a holistic educational experience for our students, I am pleased to inform you about the various extracurricular activities available this year.

[Brief description of the extracurricular activities, e.g., sports, arts, clubs, etc.]

Participation in these activities is a great way for students to develop new skills, make friends, and enhance their overall school experience. We encourage all students to explore their interests and get involved.

For more information, please feel free to contact me or visit the school's website.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[School Name]

[Contact Information]