

[Your School's Letterhead]

[Date]

Dear Parents,

I hope this message finds you well. My name is [Your Name], and I am excited to introduce myself as the new [Subject/Grade] teacher at [School Name].

I have [number] years of experience in education and a passion for [briefly mention your teaching philosophy or approach]. I believe that fostering a supportive and engaging classroom environment is essential for student success.

I look forward to collaborating with you to ensure that [Child's Name] has a rewarding school year. Please feel free to reach out to me with any questions or concerns.

Thank you for your support!

Best regards,

[Your Name]

[Your Contact Information]

[School Name]