

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Principal's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Principal's Name],

I am writing to express my interest in the primary school teaching position at [School's Name] as advertised [where you found the job listing]. With a passion for fostering young minds and a commitment to creating a positive learning environment, I believe I would be a valuable addition to your team.

I hold a [Your Degree] in [Your Major] from [Your University], and I have [X years] of experience teaching [specific age group or subjects]. My teaching philosophy centers around [briefly explain your teaching philosophy], which I believe aligns with the values of [School's Name]. Throughout my teaching career, I have developed [mention any relevant skills or experiences, such as classroom management, curriculum development, etc.]. I am particularly excited about the opportunity to contribute to [mention any specific programs or values of the school]. Thank you for considering my application. I look forward to the possibility of discussing how I can contribute to the continued success of [School's Name].

Sincerely,
[Your Name]