

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Principal's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Principal's Name],

I am writing to express my interest in the [specific teaching position] at [School's Name], as advertised [where you found the job listing]. With a strong commitment to educating and inspiring students, I believe my skills and experiences align well with the goals of your school.

[Paragraph summarizing your teaching philosophy and approach.]

Throughout my [number] years of experience in [teaching subject/grade], I have successfully [mention any relevant accomplishments or strategies you've implemented]. My background in [mention any specific training or qualifications] has prepared me to effectively [discuss any qualities or skills relevant to the position].

I am excited about the opportunity to contribute to [specific programs or values of the school]. I believe that fostering a

[positive/engaging/etc.] learning environment is crucial for student success, and I strive to adapt my teaching methods to accommodate diverse learning styles.

I look forward to the opportunity to discuss how my background, skills, and enthusiasms can contribute to the continued success of [School's Name]. Thank you for considering my application.

Sincerely,
[Your Name]