

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To

The Registrar  
Jawaharlal Nehru Technological University  
[University Address]  
[City, State, Zip Code]  
Subject: Submission of [Document/Project/Thesis]

Dear Sir/Madam,

I am [Your Name], a student of [Your Course/Department] at Jawaharlal Nehru Technological University, bearing roll number [Your Roll Number]. I am writing to submit my [Document/Project/Thesis Title] as part of the requirements for [Course/Program Name].

The details of the submission are as follows:

- Title: [Title of the Document/Project/Thesis]
- Course: [Course Name]
- Semester: [Semester]
- Submission Date: [Submission Date]

I have ensured that the work complies with the guidelines provided by the university. Please find attached [any additional documents, if necessary] with this letter.

Thank you for your consideration. I look forward to your feedback.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Roll Number]  
[Your Course/Department]