

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Registrar
Jawaharlal Nehru Technological University
[University Address]
[City, State, Zip Code]

Subject: Acknowledgment of [Specify Purpose]

Dear [Registrar's Name],

I am writing to formally acknowledge the receipt of [specify document, application, feedback, etc.] submitted to Jawaharlal Nehru Technological University on [date of submission].

I appreciate your attention to this matter and look forward to any further correspondence or updates regarding [specify the issue or request].

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Designation/Relationship to the University, if applicable]

[Your Course/Department, if applicable]