

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Warranty Support Team/Specific Contact Name],

I am writing to request assistance regarding a warranty issue with my [Product Name], model [Model Number], which I purchased on [Purchase Date] from [Retailer Name].

Unfortunately, I have encountered the following issue: [Describe the issue with the product]. Despite following the necessary care and usage instructions, the problem persists.

According to the warranty terms outlined in your policy, I believe this issue qualifies for support. Attached are copies of my receipt and any relevant documentation for your reference.

I would appreciate your guidance on how to proceed with this warranty claim. Thank you for your assistance in resolving this matter.

Sincerely,
[Your Name]