

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Social Security Administration

[Local SSA Office Address]
[City, State, Zip Code]

Subject: Application for Social Security Income

Dear Sir/Madam,

I hope this letter finds you well. I am writing to formally apply for Social Security Income (SSI) due to my current financial situation and medical conditions.

I am [Your Age] years old and have been unable to work since [Date you stopped working]. My medical conditions include [List your medical conditions], which have significantly impacted my ability to maintain employment.

Attached to this letter, you will find the necessary documentation, including medical records and proof of income, to support my application. I kindly request that you review my application and contact me if any additional information is needed. Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Social Security Number]