

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Social Security Administration

[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name or "To Whom It May Concern"],

I hope this letter finds you well. I am writing to formally request consideration for Supplemental Security Income (SSI) eligibility.

I have been facing ongoing challenges with [briefly describe your medical condition or disability], which greatly impact my daily life and ability to work. [Include any relevant details about your situation, such as treatment, prognosis, and daily living struggles.]

Due to these challenges, I have [explain your financial situation, including income sources and any difficulties meeting daily needs]. This has made it increasingly difficult for me to maintain stability and meet essential expenses.

Enclosed with this letter are [list any documents you are including, such as medical records, income statements, or other supporting evidence]. I hope these documents will provide further insight into my circumstances.

Thank you for considering my application for SSI. I appreciate your attention to my situation and look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]