

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Social Security Administration

[Office Address]
[City, State, Zip Code]

Subject: Supplemental Security Income (SSI) Application Submission

Dear Sir/Madam,

I am writing to formally submit my application for Supplemental Security Income (SSI). Enclosed with this letter are the necessary documents and forms required for my application.

[Briefly explain your situation and the reason for your SSI application.]

Thank you for your attention to this matter. Please feel free to contact me if you require any additional information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]