

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Social Security Administration

[Address of the SSA Office handling your claim]
[City, State, ZIP Code]

Subject: Request for SSDI Claim Status

Dear [SSA Representative's Name or "To Whom It May Concern"],
I hope this letter finds you well. I am writing to inquire about the status of my Social Security Disability Insurance (SSDI) claim, which I submitted on [Date of claim submission]. My Social Security number is [Your SSN].

I would appreciate any updates regarding my application, including any additional information or documentation required from my side to expedite the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]