

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Square Customer Support  
[Square Address]  
[City, State, Zip Code]

Dear Square Customer Support,

Subject: Confirmation of Square Reader Account

I hope this message finds you well. I am writing to confirm the activation of my Square Reader account associated with the email address [your email address].

Please let me know if any further information is required to complete the confirmation process. I appreciate your assistance in this matter.

Thank you for your attention.

Sincerely,

[Your Name]  
[Your Business Name, if applicable]  
[Your Position, if applicable]