

****[Your Company's Letterhead]****

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: SQL Query Processing Notification

We are writing to inform you that we have completed the processing of your recent SQL query request. Below are the details:

****Query Details:****

- Query ID: [Query ID]

- Request Date: [Date of Request]

- Processing Status: [Status - Completed/Failed/Pending]

- Execution Time: [Time Taken]

****Results Summary:****

[Provide a brief summary of the results retrieved by the query, if applicable.]

For any further inquiries or if you need assistance with the results, please do not hesitate to contact us at [Your Contact Information].

Thank you for your attention.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]

[Company Website]