[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]
Dear [Recipient's Name],
Subject: Feedback on SQL Query
I hope this message finds you well. I am writing to provide feedback on the SQL query you submitted on [Date of Submission].
After reviewing the query, I would like to point out the following observations:
1. **Performance:** The execution time of the query could be improved by [specific suggestion].
2. **Readability:** The query could benefit from clearer formatting, such as using [specific formatting suggestions].
3. **Output Accuracy:** It is important to verify that the results align with our desired output, particularly in the area of [specific area to focus on].
Please let me know if you would like to discuss this feedback further or if you need any assistance in making the necessary adjustments.
Thank you for your attention to this matter.
Best regards,
[Your Name]
[Your Position]
[Your Company/Organization Name]
[Your Signature (if sending a hard copy)]