```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Immigration Office/Consulate Name]
[Office Address]
[City, State, Zip Code]
Subject: Spouse Visa Application
Dear [Recipient's Name],
I am writing to formally apply for a spouse visa for my
[husband/wife/partner], [Spouse's Full Name], who is currently residing
in [Spouse's Country].
[Introduction: Briefly explain your relationship and the reason for the
application.]
[Body: Provide detailed information regarding your relationship,
including how you met, the date of marriage, any children together, and
the intention to live together in [Country]. Include supporting evidence
and documentation as necessary.]
[Conclusion: Express your hope for a favorable response and willingness
to provide any additional information if needed.]
Thank you for considering our application.
Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]
```