

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[USCIS Address]
[City, State, Zip Code]

Subject: Spouse Visa Petition for [Spouse's Name]

Dear Sir/Madam,

I am writing to formally submit my petition for a spousal visa on behalf of my spouse, [Spouse's Name], who is currently residing in [Country]. I, [Your Full Name], am a [U.S. Citizen/Lawful Permanent Resident] born on [Date of Birth] in [Place of Birth]. I am currently living in [your city and state]. My spouse and I were married on [Marriage Date] in [Location of Marriage].

We have shared a loving, committed relationship, and I am seeking to have [Spouse's Name] join me in the United States to build our life together. Attached to this letter are the following documents to support our petition:

1. A completed Form I-130, Petition for Alien Relative.
2. Proof of my citizenship/residency (copy of passport, naturalization certificate, etc.).
3. A copy of our marriage certificate.
4. Evidence of our relationship (photos, correspondence, etc.).
5. My financial documents to demonstrate ability to support my spouse.

I appreciate your consideration of our petition and kindly ask for your assistance in processing this application. If additional information or documentation is required, please do not hesitate to contact me.

Thank you for your time and attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]