

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title]
[School Name]
[School Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to express my concerns regarding the teaching practices observed in the special education classroom at [School Name].

Specifically, I have noted the following issues:

1. **[Issue 1: Brief Description]**
2. **[Issue 2: Brief Description]**
3. **[Issue 3: Brief Description]**

These practices appear to be impacting the learning and development of the students adversely. I believe that addressing these concerns is crucial for ensuring that all students receive the support they need to succeed academically and socially.

I appreciate your attention to this matter and am hopeful for an opportunity to discuss these concerns further. Thank you for your commitment to providing quality education for all students.

Sincerely,

[Your Name]
[Your Position/Relationship to the School]