

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Address]
[City, State, Zip Code]

Subject: Application for Tourist Visa to Switzerland

Dear Sir/Madam,

I am writing to apply for a tourist visa to Switzerland for the purpose of [mention reason, e.g., tourism, vacation, visiting friends/family]. My planned travel dates are from [start date] to [end date].

I intend to visit the following places during my stay:

1. [Place 1]
2. [Place 2]
3. [Place 3]

I have arranged my accommodations at [hotel/hostel name], and I have enclosed my booking confirmation. My travel itinerary includes [brief details of travel arrangements, e.g., flight details].

I am currently [your occupation] and have sufficient funds to support myself during my stay in Switzerland. Enclosed are my bank statements and other supporting documents for your reference.

Please find attached the necessary documents to support my application:

1. Completed visa application form
2. Passport-sized photographs
3. Valid passport
4. Proof of accommodation
5. Travel insurance
6. Proof of financial means

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]