

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, State, ZIP Code]

Subject: Cover Letter for Family Visit Visa Application

Dear Sir/Madam,

I am writing to apply for a family visit visa to Switzerland to visit my [relation, e.g., brother/sister/parent], [Name of Family Member], who resides at [Family Member's Address in Switzerland].

The purpose of my visit is to spend quality time with my family and to experience the culture and natural beauty of Switzerland. My planned travel dates are from [start date] to [end date].

During my stay, I will be residing at my family member's residence, and I have attached the necessary documents, including an invitation letter from [Family Member's Name], proof of relationship, my travel itinerary, and my financial documents to show my ability to support myself during the visit.

I assure you that I will respect the laws of Switzerland and return to [Your Home Country] before the expiration of my visa.

Thank you for considering my application. Please feel free to contact me if you need any further information.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]