

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my heartfelt gratitude for your support and guidance throughout my preparation for the Japanese Language Proficiency Test (JLPT).

Your encouragement and helpful resources made a significant difference in my study journey. I truly appreciate the time and effort you invested in helping me improve my language skills.

I am thrilled to share that I successfully completed the JLPT on [test date], and I couldn't have done it without your assistance. Thank you for believing in me and for your invaluable help.

I look forward to keeping in touch and sharing more about my journey in mastering the Japanese language.

Warmest regards,

[Your Name]