

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Instructor's Name]  
[Course Title]  
[Institution Name]  
[Institution Address]  
[City, State, Zip Code]

Dear [Instructor's Name],

I hope this letter finds you well. Please find attached my coursework titled "[Title of Coursework]." This assignment is submitted in fulfillment of the requirements for [Course Title] and covers [briefly describe the topic or focus of the coursework].

The submission includes the following components:

1. [Component 1]
2. [Component 2]
3. [Component 3]

I have ensured that the work adheres to the provided guidelines and submission requirements. If you have any questions or require further information, please do not hesitate to contact me.

Thank you for your consideration.

Sincerely,

[Your Name]  
[Your Student ID]