

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Instructor's Name]
[Course Title]
[Institution's Name]
[Institution's Address]
[City, State, Zip Code]

Dear [Instructor's Name],

I hope this message finds you well. I am writing to submit my assignment titled [Title of Assignment] for [Course Title]. Please find the assignment attached for your review.

I have ensured that the assignment adheres to the guidelines and requirements specified in class. I appreciate your feedback and look forward to your comments.

Thank you for your time and assistance.

Sincerely,

[Your Name]
[Your Student ID]