[Your Company Letterhead] [Date] [Subcontractor's Name] [Subcontractor's Address] [City, State, ZIP Code] Dear [Subcontractor's Name], Subject: Subcontractor Agreement This Subcontractor Agreement ("Agreement") is made effective as of [Start Date] by and between [Your Company Name] ("Contractor") and [Subcontractor's Name] ("Subcontractor"). 1. **Scope of Work** The Subcontractor agrees to perform the following services: [Description of Services] 2. **Compensation** The Contractor shall pay the Subcontractor a total of [Amount] for the services rendered, payable as follows: [Payment Terms] 3. **Duration** This Agreement shall commence on [Start Date] and shall continue until [End Date] unless terminated earlier according to the terms provided herein. 4. **Confidentiality** The Subcontractor agrees to maintain confidentiality regarding any proprietary information shared during the course of this Agreement. 5. **Termination** Either party may terminate this Agreement with [Number] days' written notice to the other party. 6. **Independent Contractor Status** The Subcontractor acknowledges that they are an independent contractor and not an employee of the Contractor. 7. **Governing Law** This Agreement shall be governed by the laws of [State]. Please indicate your acceptance of this Agreement by signing below. Sincerely, [Your Name] [Your Title] [Your Company Name]

Subcontractor's Signature

[Subcontractor's Name]

[Date]