

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Social Security Administration

[Office Address or P.O. Box]

[City, State, Zip Code]

Subject: Request for Claim Status - [Your Claim Number]

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about the status of my Social Security claim, which was filed on [date of filing] under the claim number [your claim number].

I would appreciate any information or updates you can provide regarding my claim, as it is crucial for my financial planning.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]