

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]  
[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [specific job title] position at [Company's Name] as advertised on [where you found the job listing]. With a [your degree] in Social Work and [number] years of experience in [relevant field or specialization], I am confident in my ability to contribute positively to your team.

In my previous role at [Previous Employer's Name], I successfully [describe a relevant responsibility or achievement]. This experience has equipped me with the skills necessary to support individuals and families in [specific areas relevant to the role]. I am particularly drawn to this position at [Company's Name] because [specific reason related to the company's mission or goals].

I believe that my [specific skills or experiences] make me a good fit for this role. I am committed to [mention a value or goal relevant to social work], and I am eager to bring my expertise to your organization to help make a difference in the community.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of [Company's Name]. I am available for an interview at your convenience and can be reached at [your phone number] or [your email].

Sincerely,  
[Your Name]