

[Your Name]
[Your Title]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Letter of Intent for Software Development

I am writing to express our intention to collaborate with [Recipient Company Name] on the development of [specific software/project name]. We are excited about the potential of this partnership and believe that our combined expertise can lead to a successful outcome.

[Brief overview of your company and its strengths in software development.]

We propose to initiate a project that focuses on [describe the primary aims and scope of the software development project]. Our team will ensure that the software solution [explain key features or benefits].

We look forward to discussing the details of the project further and establishing a timeline for development. Please let us know your availability for a meeting to explore this opportunity.

Thank you for considering our proposal.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]