

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee's Name]  
[Organization/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I am writing to formally request your consideration for the [Name of Scholarship] to support my education at [Your Institution Name]. I am currently a [Your Year, e.g., "sophomore"] majoring in [Your Major], and I believe that this scholarship will greatly assist me in achieving my academic and professional goals.

As a dedicated student, I have maintained a [Your GPA or academic achievement] and have been actively involved in [Clubs/Organizations, volunteer work, or relevant experiences]. My passion for [Your Field of Study] has driven me to seek opportunities that will enhance my learning and contribute to my community.

Receiving the [Name of Scholarship] would not only alleviate the financial burdens of my education but also empower me to focus on my studies and further engage in [Relevant Activities or Goals]. I am truly committed to making the most of this opportunity and giving back to the community in the future.

Thank you for considering my application. I look forward to the opportunity to discuss how this scholarship will help me achieve my aspirations.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]