

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization/School Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I am writing to express my interest in the [Name of Scholarship] and to formally request consideration for this scholarship. I am currently a [Your Grade, e.g., junior] at [Your School Name], and I am eager to pursue my [future educational/professional goals, e.g., college education in science].

Throughout my academic career, I have maintained a [Your GPA] GPA and have received recognition for [list any honors, extracurricular activities, or achievements]. My passion for [Your Area of Interest] has driven me to engage in [mention relevant activities, volunteer work, or projects].

This scholarship would greatly assist me in [explain how the scholarship will help, e.g., alleviating financial burdens, covering tuition or books], allowing me to focus on my studies and achieve my aspirations.

Thank you for considering my application. I look forward to the opportunity to discuss my eligibility further.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]