

[Your Name]  
[Your Position]  
[Your Company/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Position]  
[Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, State, Zip Code]

Dear [Recipient's Name],  
I am writing to recommend [Applicant's Name] for the RZ visa. As  
[his/her/their] [relation to the applicant, e.g., supervisor, colleague],  
I have had the pleasure of working with [Applicant's Name] for [duration  
of time] at [Company/Organization Name].  
During this period, [he/she/they] has consistently demonstrated  
exceptional skills in [specific skills/qualities relevant to the RZ  
visa], making significant contributions to our projects. [Provide a brief  
example of a project or achievement].  
[Applicant's Name]'s [mention any specific qualities, such as work ethic,  
professionalism, or adaptability] makes [him/her/them] an excellent  
candidate for the RZ visa. I firmly believe that [his/her/their]  
expertise will be of immense value and benefit.

I strongly endorse [Applicant's Name] for this visa, as [he/she/they]  
will undoubtedly bring [his/her/their] talents to [mention the country or  
relevant context].

Please feel free to contact me at [your phone number/email] if you need  
further information or clarification.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company/Organization]