

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, ZIP Code]

Subject: RZ Visa Application

Dear [Consul General's Name],

I am writing to apply for an RZ visa to [Country Name] for the purpose of [specific reason - e.g., work, study, family reunion, etc.]. I am a [Your Nationality] citizen currently residing at [Your Address].

I have attached the necessary documents to support my application, including:

1. Completed visa application form
2. Valid passport
3. Recent passport-sized photographs
4. Proof of financial means
5. [Any other required documents specific to your situation]

I kindly request you to consider my application as I am eager to [explain your reason for the visa briefly, e.g., advance in my career, pursue my studies, reunite with family, etc.].

Thank you for your time and consideration. I look forward to your positive response.

Sincerely,  
[Your Name]