

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

Ryanair

[Insurance Claim Department Address]
[City, State, Zip Code]

Subject: Travel Insurance Claim - Policy Number [Your Policy Number]

Dear Customer Service,

I am writing to formally submit a claim for compensation under my Ryanair travel insurance policy, with the policy number [Your Policy Number].

Details of my claim are as follows:

- Flight Number: [Your Flight Number]
- Date of Travel: [Date of Travel]
- Reason for Claim: [Briefly describe the reason for your claim, e.g., trip cancellation, medical expenses, lost luggage, etc.]
- Amount Claimed: [Amount you are claiming]

I have attached all the relevant documents to support my claim, including:

1. A copy of my travel insurance policy
2. Flight confirmation
3. Receipts and invoices related to my claim (if applicable)
4. Any other supporting documentation

I kindly request that you process my claim at your earliest convenience.

If you need any further information, please do not hesitate to contact me via the details provided above.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]