

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Ryanair Customer Service
[Address of Ryanair Office]
[City, State, Zip Code]

Dear Ryanair Customer Service Team,

Subject: Group Booking Inquiry

I hope this message finds you well. I am writing to inquire about the process for making a group booking with Ryanair for an upcoming trip.

We are a group of [number of passengers] planning to travel from [departure city] to [destination city] on [date of travel]. Please provide the necessary information on the following:

1. Group booking discount policies
2. Required deposit and payment procedures
3. Any specific information needed from our side to initiate the booking
4. Deadline for making changes or cancellations

Thank you for your assistance. I look forward to your prompt response so that we can finalize our travel plans.

Warm regards,

[Your Name]
[Your Position, if applicable]
[Your Organization, if applicable]