

****Subject:**** Ticket Reimbursement Request - Booking Reference [Your Booking Reference]

****Dear Ryanair Customer Service,****

I hope this message finds you well.

I am writing to formally request reimbursement for my Ryanair flight, which was booked under the reference number [Your Booking Reference].

Unfortunately, due to [briefly explain the reason - e.g., flight cancellation, delay, etc.], I was unable to utilize the ticket.

****Flight Details:****

- Flight Number: [Flight Number]

- Date of Travel: [Date]

- Departure: [Departure Airport]

- Arrival: [Arrival Airport]

According to the EU regulation regarding passenger rights, I believe I am entitled to a reimbursement for the cost of my ticket. I have attached all necessary documentation, including my flight confirmation, proof of payment, and any relevant correspondence regarding the issue.

Please let me know if you require any additional information to process my request. I would appreciate a prompt resolution to this matter.

Thank you for your attention to my request.

****Best regards,****

[Your Full Name]

[Your Contact Information]

[Your Address]

[Your Email]

[Your Phone Number]