

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Ryanair Customer Services

[Address of Ryanair Customer Services]
[City, State, Zip Code]

Subject: Lost Luggage Claim - Flight [Flight Number]

Dear Sir/Madam,

I am writing to formally submit a claim regarding my lost luggage that occurred during my recent flight with Ryanair on [Date of Flight] from [Departure Airport] to [Arrival Airport]. My luggage was not available for collection upon arrival, and I have followed the necessary procedures to report the incident.

Flight Details:

- Flight Number: [Flight Number]
- Date of Travel: [Date]
- Booking Reference: [Booking Reference]

Description of Lost Luggage:

- Color: [Color of luggage]
- Brand: [Brand name]
- Size: [Size or dimensions]
- Distinctive Features: [Any identifying marks or features]

I reported the loss to your representative at the airport, and I have attached a copy of the Property Irregularity Report (PIR) received at that time as well as any other relevant documentation, including my boarding pass and baggage tag.

I would appreciate your prompt attention to this matter and look forward to your response regarding the next steps in resolving this issue and compensation for the inconvenience caused.

Thank you for your assistance.

Sincerely,

[Your Name]

[Attachment: Property Irregularity Report, Boarding Pass, Baggage Tag]