

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

Ryanair

[Company Address]  
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Lost Baggage Claim - [Flight Number]

I am writing to formally report a lost baggage incident that occurred on my recent flight with Ryanair.

Flight Details:

- Flight Number: [Flight Number]
- Date of Travel: [Date]
- Departure City: [Departure City]
- Arrival City: [Arrival City]

Unfortunately, upon arrival, I discovered that my checked baggage had not arrived at the destination airport. I immediately reported this issue at the baggage claim desk and was given a reference number: [Reference Number].

The contents of my luggage are of significant personal value, and I kindly request your assistance in locating it. I have attached a copy of my flight itinerary, baggage claim tag, and any relevant documents to support my claim.

Please keep me updated on the status of my baggage recovery. You can contact me via the information provided above.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]