

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Title/Department]  
Johns Hopkins University  
[University Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in applying for the [specific scholarship name] for the [academic year] at Johns Hopkins University. I am currently a [your current status, e.g., high school senior, undergraduate student] planning to pursue [your intended major or field of study] at your esteemed institution.

Throughout my academic journey, I have demonstrated a commitment to [briefly mention academic achievements or relevant experiences]. In addition to my academic pursuits, I have actively engaged in [mention extracurricular activities, volunteer work, or leadership experiences] which have significantly shaped my personal and professional growth. Receiving the [specific scholarship name] would be instrumental in helping me achieve my goal of [explain your future goals and aspirations]. I am particularly drawn to Johns Hopkins for its [mention specific programs, faculty, or opportunities that attract you], and I am eager to contribute to the university community.

Thank you for considering my application. I look forward to the opportunity to further discuss my candidacy for the [specific scholarship name].

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]