

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Bank Name]
[Bank Address]
[City, State, Zip Code]

Subject: Interbank Money Transfer Request

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to request an interbank money transfer from my account at [Your Bank's Name] to the following account at [Recipient Bank's Name].

****Sender Details:****

Account Holder Name: [Your Name]
Account Number: [Your Account Number]
Bank Name: [Your Bank's Name]

****Recipient Details:****

Recipient Name: [Recipient's Name]
Account Number: [Recipient's Account Number]
Bank Name: [Recipient Bank's Name]
SWIFT/BIC Code: [Recipient Bank's SWIFT/BIC Code]

****Transfer Amount:**** [Amount in currency]

****Currency:**** [Currency type]

****Transfer Date:**** [Preferred Date]

Please find attached any necessary documentation required for this transfer. If you require additional information or have any questions, do not hesitate to reach out to me via the contact details provided above.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]