

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the refund of my security deposit for the property located at [Property Address], which I rented from [Start Date] to [End Date].

As per our rental agreement, I am entitled to receive a full refund of my security deposit, totaling [Amount] USD. I have ensured that the property was left in good condition, and I have attached documentation and photographs to support this claim.

According to [State Law/Agreement Clause], I am entitled to receive my security deposit within [Time Frame] days of vacating the premises. There has been no communication regarding deductions or damages, and I believe the conditions for a full refund have been met.

Please let me know if you need any further information or if there are procedures I should follow to expedite this process. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,
[Your Name]