

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

Dear [Landlord's Name],

Subject: Security Deposit Refund Claim

I hope this message finds you well. I am writing to formally request the refund of my security deposit in the amount of [Amount] for the rental property located at [Rental Property Address], which I vacated on [Move-out Date].

As per our rental agreement and the applicable laws, I am entitled to a full refund of my security deposit, as there were no damages or violations beyond normal wear and tear.

I request that the security deposit be refunded to me within the timeframe specified by law. Please send the refund to my address listed above or deposit it into my bank account [provide bank details if necessary].

Thank you for your prompt attention to this matter.

Sincerely,  
[Your Name]