

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, ZIP Code]

Dear [Landlord's Name],

Subject: Appeal for Security Deposit Refund

I hope this letter finds you well. I am writing to formally appeal the decision regarding the refund of my security deposit for the property located at [Property Address], which I vacated on [Date of Move-Out]. According to my lease agreement, a security deposit of [Amount] was paid on [Date of Payment]. Upon my departure, I ensured that the property was left in good condition, as outlined in our lease.

I have attached [list any supporting documents, e.g., photographs, correspondence, receipts] to substantiate my request for a full refund. I believe that the deductions made from my security deposit are unjustified based on the condition I left the property in.

I kindly request a review of my case and a prompt response regarding the refund of my security deposit. Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]