

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the return of my security deposit for the property located at [Property Address], which I vacated on [Move-Out Date].

According to our rental agreement, the security deposit amount is [Amount]. I believe I have fulfilled all the lease requirements and left the property in good condition. I would appreciate it if you could process the return of my deposit by [Desired Date for Return].

Please let me know if there are any issues or further information needed. Thank you for your attention to this matter.

Sincerely,  
[Your Name]