

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Bank's Name]
[Bank's Address]
[City, State, Zip Code]

Subject: Submission of Identification Documents

Dear [Bank's Customer Service/Manager's Name],
I hope this letter finds you well.

I am writing to submit the necessary identification documents required for my banking application/account verification with [Bank's Name].

Please find enclosed the following documents:

1. [Document Type - e.g., Driver's License, Passport, etc.]
2. [Document Type - e.g., Social Security Card, Utility Bill, etc.]

These documents are provided to fulfill the identification requirements as specified by your institution.

If you require any further information or additional documents, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Account Number (if applicable)]