

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate General of Rwanda]  
[Consulate Address]  
[City, State, ZIP Code]  
Subject: Visitor Visa Application Explanation

Dear Sir/Madam,

I am writing to provide an explanation for my application for a visitor visa to Rwanda.

I intend to visit Rwanda from [start date] to [end date] for the purpose of [explain the purpose of the visit, e.g., tourism, family visit, business meetings, etc.]. During my stay, I plan to visit [list places or activities you plan to engage in].

I am currently employed at [Your Employer's Name] as a [Your Job Title], and I am taking this trip to [mention reasons, e.g., explore Rwandan culture, meet family, attend a conference]. I have attached a letter from my employer confirming my leave of absence during this period.

I will be staying at [provide name and address of where you will be staying]. I have also attached my flight itinerary and proof of accommodation.

Upon the completion of my visit, I will return to [your home country] as I have [mention ties that will ensure your return, e.g., family, employment, property].

Thank you for considering my application. Please let me know if you require any additional information.

Sincerely,  
[Your Name]