

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title/Position]  
[Recipient's Organization]  
[Recipient's Address]  
[City, State, ZIP Code]

Subject: Visa Support Letter for [Visitor's Name]

Dear [Recipient's Name],

I am writing to support the visa application of [Visitor's Name], who is planning to visit Rwanda from [start date] to [end date]. I am [your relationship to the visitor, e.g., a friend, relative, employer, etc.], residing in [Your City, Country].

The purpose of [Visitor's Name]'s visit is [state purpose, e.g., tourism, business meetings, family visit, etc.]. During their stay, they will be residing at [accommodation details, e.g., hotel name/address or your address if they are staying with you].

I assure you that [Visitor's Name] will comply with all regulations and requirements set forth by the Rwandan government during their visit. I will take full responsibility for their welfare and all related expenses including accommodation, meals, and travel within the country.

Please feel free to contact me should you require any further information or clarification regarding this matter.

Thank you for considering this application.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Title/Occupation]