

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Visa Application for Travel to Rwanda

I am writing to request a travel visa to visit Rwanda from [start date] to [end date]. The purpose of my visit is [state reason: tourism, business, family visit, etc.].

I plan to stay at [hotel/residence name], located at [address]. I have attached my itinerary, along with my travel reservations and proof of accommodation. I will be arriving at [arrival airport] on [arrival date] and departing from [departure airport] on [departure date].

Enclosed with this letter are the following documents for your consideration:

1. Completed visa application form.
2. Passport-sized photographs.
3. A copy of my passport (valid for at least six months).
4. Proof of financial means (bank statements, sponsorship letters).
5. Travel itinerary and accommodation bookings.
6. [Any other supporting documents].

I appreciate your attention to my visa request and look forward to your positive response. Should you need any additional information, please feel free to contact me at [your phone number] or [your email address]. Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Passport Number]