

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for Visa to Rwanda

I am writing to formally request a visa to visit Rwanda for [purpose of visit, e.g., tourism, business, study, etc.] from [start date] to [end date]. I intend to engage in [briefly explain activities planned during the visit].

I have attached all the necessary documents, including my passport, completed visa application form, photographs, and proof of accommodation. Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Signature, if sending a hard copy]