

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear [Consul General/Consulate Officer's Name],

Subject: Request for Visa to Rwanda

I am writing to formally request a visa to visit Rwanda for [purpose of the visit, e.g., tourism, business, family visit] from [start date] to [end date].

I plan to [briefly outline your plans or itinerary]. I have attached the necessary documents, including my completed visa application form, passport copy, travel itinerary, proof of accommodation, and financial statements to support my application.

I would appreciate your assistance in processing my request. Please let me know if you require any additional information or documents.

Thank you for considering my application. I look forward to your positive response.

Sincerely,  
[Your Name]