

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, State, Zip Code]

Subject: Request for Visa Application

Dear [Recipient's Name],

I am writing to formally request a visa to visit Rwanda for [purpose of visit, e.g., tourism, business, study] from [start date] to [end date].

I have attached the required documents, including:

1. Completed visa application form
2. Passport-sized photographs
3. Valid passport (with at least six months remaining)
4. Travel itinerary
5. Proof of accommodation
6. Evidence of sufficient funds

I believe that my visit will be both enjoyable and beneficial, and I look forward to experiencing the culture and beauty of Rwanda.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]